



Food Service Vendor Needed: RFP Solicitation

Home At Last Community Development Corporation provides temporary and permanent housing to individuals and families experiencing homelessness. Home At Last will be receiving bids at 5875 Green Valley Cir, Culver City, CA 90230 until 9:00am on June 15, 2023, for meals for service in our temporary housing shelters. At said time and place and promptly thereafter, all bids that have been duly received will be publicly opened and read aloud. The objective of this RFP is to select one or more contractors to provide catering services for breakfast, lunch, and supper for all Home at Last Facilities for a period of **two** year starting July 01, 2023, with optional renewals at the end of the contract period. The company retains the right to obtain catering services with other food services entities on an occasional basis for performance of functions held at any of the buildings. The contract awardee(s), however, will provide the majority of all catering services required by Home at Last CDC. Meals will be delivered to approximately 6-10 temporary housing shelters, 7 days a week, located throughout Los Angeles County. Meals are to be packaged in bulk. All meals of each type must meet the minimum standards set by the United States Department of Agriculture for Child and Adult Care Food Program meals of that type. The Contract will be awarded to the responsible bidder whose bid is responsive to this invitation and is most advantageous to Home At Last, price and other factors considered. Any or all bids may be rejected when in the interest of Home At Last to do so. For more information, please contact Home At Last Administration at (323) 750-7177.

Home at Last CDC ensures that every purchase order or other contract includes any clauses required by Federal statutes and executive orders and their implementing regulations.

Fair and Open Competition

(c) Competition. (1) All procurement transactions will be conducted in a manner providing full and open competition consistent with the standards of 85.36. Some of the situations considered to be restrictive of competition include but are not limited to:

- (i) Placing unreasonable requirements on firms in order for them to qualify to do business,
- (ii) Requiring unnecessary experience and excessive bonding,
- (iii) Noncompetitive pricing practices between firms or between affiliated companies, (iv)

Noncompetitive awards to consultants that are on retainer contracts,

- (v) Organizational conflicts of interest,
- (vi) Specifying only a brand name product instead of allowing an equal product to be offered and describing the performance of other relevant requirements of the procurement, and
- (vii) Any arbitrary action in the procurement process.

(2) Grantees and sub grantees will conduct procurements in a manner that prohibits the use of statutory or administratively imposed in-State or local geographical preferences in the evaluation of bids or proposals, except in those cases where applicable Federal statutes expressly mandate or encourage geographic preference. Nothing in this section preempts State licensing laws. When contracting for architectural and engineering (A/E) services, geographic location may be a selection criteria provided its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract.

(3) Grantees will have written selection procedures for procurement transactions. These procedures will ensure that all solicitations:

(i) Incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured. Such description shall not, in competitive procurements, contain features which unduly restrict competition. The description may include a statement of the qualitative nature of the material, product or service to be procured, and when necessary, shall set forth those minimum essential characteristics and standards to which it must conform if it is to satisfy its intended use. Detailed product specifications should be avoided if at all possible. When it is impractical or uneconomical to make a clear and accurate description of the technical requirements, a brand name or equal description may be used as a means to define the performance or other salient requirements of a procurement. The specific features of the named brand which must be met by offerors shall be clearly stated; and

(ii) Identify all requirements which the offerors must fulfill and all other factors to be used in evaluating bids or proposals.

(4) Grantees and sub grantees will ensure that all pre qualified lists of persons, firms, or products which are used in acquiring goods and services are current and include enough qualified sources to ensure maximum open and free competition. Also, grantees and sub grantees will not preclude potential bidders from qualifying during the solicitation period.

Infrastructure Service Vendor Needed: RFP Solicitation

Home At Last Community Development Corporation provides temporary and permanent housing to individuals and families experiencing homelessness. Home At Last will be receiving bids at 5875 Green Valley Cir, Culver City, CA 90230 until 9:00am on June 15, 2023, for internal infrastructure services in our temporary housing shelters. At said time and place and promptly thereafter, all bids that have been duly received will be publicly opened and read aloud. The objective of this RFP is to select one or more contractors to provide Internal Infrastructure for all Home at Last Facilities for a period of **two** year starting July 01, 2023, with optional renewals at the end of the contract period. The company retains the right to obtain services with other entities on an occasional basis for performance of functions held at any of the buildings. The Contract will be awarded to the responsible bidder whose bid is responsive to this invitation and is most advantageous to Home At Last, price and other factors considered. Any or all bids may be rejected when in the interest of Home At Last to do so. For more information, please contact Home At Last Administration at (323) 750-7177.

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- (ii) Requiring unnecessary experience and excessive bonding,

- (iii) Noncompetitive pricing practices between firms or between affiliated companies, (iv) Noncompetitive awards to consultants that are on retainer contracts,
 - (v) Organizational conflicts of interest,
 - (vi) Specifying only a brand name product instead of allowing an equal product to be offered and describing the performance of other relevant requirements of the procurement, and
 - (vii) Any arbitrary action in the procurement process.
- (2) Grantees and sub grantees will conduct procurements in a manner that prohibits the use of statutory or administratively imposed in-State or local geographical preferences in the evaluation of bids or proposals, except in those cases where applicable Federal statutes expressly mandate or encourage geographic preference. Nothing in this section preempts State licensing laws. When contracting for architectural and engineering (A/E) services, geographic location may be a selection criteria provided its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract.
- (3) Grantees will have written selection procedures for procurement transactions. These procedures will ensure that all solicitations:
- (i) Incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured. Such description shall not, in competitive procurements, contain features which unduly restrict competition. The description may include a statement of the qualitative nature of the material, product or service to be procured, and when necessary, shall set forth those minimum essential characteristics and standards to which it must conform if it is to satisfy its intended use. Detailed product specifications should be avoided if at all possible. When it is impractical or uneconomical to make a clear and accurate description of the technical requirements, a brand name or equal description may be used as a means to define the performance or other salient requirements of a procurement. The specific features of the named brand which must be met by offerors shall be clearly stated; and
 - (ii) Identify all requirements which the offerors must fulfill and all other factors to be used in evaluating bids or proposals.

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